



MINUTES
EXECUTIVE COMMITTEE MEETING
REGIONAL TRANSPORTATION AUTHORITY
MAY 16, 2018

- I. **CALL TO ORDER:** The Regional Transportation Authority of Middle Tennessee (RTA) Executive Committee meeting was held at the Bradley L. Barrett Training Center, TN Banking Association Office, 211 Athens Way, Nashville, Tennessee 37228 on Wednesday, May 16, 2018. A quorum was established, and the meeting was called to order at 9:36 a.m. by Chair Kim McMillan, City of Clarksville Mayor.

COMMITTEE MEMBERS IN ATTENDANCE WERE:

Mayor Kim McMillan, Chair	City of Clarksville
Mayor Randall Hutto, Vice Chair	Wilson County
Governor Appointee Ed Cole, Secretary	Davidson County
Mayor Bob Rial	Dickson County
Mayor Ken Moore	Franklin City
Mayor Ken Wilber	Portland City
County Executive Anthony Holt	Sumner County
Mayor Jerry Kirkman	Westmoreland City
Governor Appointee Kelly Dannenfelser	Williamson County
Governor Appointee Ken Davis	Wilson County

- II. **PUBLIC COMMENTS:** Jo Ann Graves, President and Chief Executive Officer of the Transit Alliance of Middle Tennessee (TAMT), reported that while they were in a post-referendum period, they were moving forward. She stated that there were 130 organizations that joined the coalition to try and move transit forward. The group was diverse, and all of those people were united in trying to come up with a public transportation system for Metro Nashville. Ms. Graves added that they should not lose sight of the fact that 44,000 people in Davidson County voted to pay more taxes in order to have a public transportation.

Continuing, Ms. Graves added that TAMT was working to revamp their Transit Citizen Leadership Academy (TCLA) to make it more personal and relevant based on the things they had heard over the last several weeks and months. Their next TCLA is scheduled for September of this year, and they had 60 people on their waiting list.

TCLA was also looking to establish mini academies. If people cannot come to their academy, then they were going to go to them. They will work with the local leaders in specific neighborhoods.

Ms. Graves thanked everyone who supported and worked hard for the referendum, noting that it took a lot of time and effort. She thanked in particular the Nashville Chamber of Commerce who had worked tirelessly to move this effort forward. She specifically thanked Ralph Schultz who had led the Chamber and pushed this effort to try to create a better future for Nashville and for Davidson County.

III. APPROVAL OF MINUTES: Chair McMillan entertained a motion to approve the minutes of the April 18, 2018 meeting. Proper motion was made and seconded, and the minutes were approved unanimously.

IV. MONTHLY FINANCIAL REPORT COMPARED TO BUDGET (EXC-D-18-005): Chief Financial Officer Ed Oliphant reviewed the year-to-date data of the Statement of Operations Compared to Budget for the month of March 2018. There were no questions. He reviewed the Comparative Balance Sheets for the month ended March 31, 2018, and there were no questions. This ended his report. (Both reports can be found in the RTA May 16, 2018 Executive Committee book.)

V. COMPTROLLER'S SUNSET AUDIT ACTION PLAN UPDATE (EXC-D-18-006): CFO Oliphant reported that in the April 18 meeting the Executive Committee reviewed the action plan. Subsequent to that, staff made two changes to the plan related to Finding 2 and Observation 2. The plan, with these changes, was submitted to the Comptroller's Office on April 30 of this year. Since the Committee did not see this update, Mr. Oliphant wanted to bring it to the Executive Committee's attention today.

Mr. Oliphant then reviewed the changes with the Committee. One change was to adopt a fare policy, and the following discussion item further addresses that. In June, this will be brought to the Finance Committee and then to the full Board to adopt a fare policy.

The other change addresses the appearance of a conflict because Nashville Metropolitan Transit Authority (Nashville MTA) also manages the RTA. While there could be an appearance of conflict, the fact that there are two Boards that act independently of each other, staff thought the benefit of having the combined management from a regional perspective would far outweigh the fact there could be a conflict. In June, staff plans to bring to the Finance Committee a list of the actions that could have that appearance in order to have transparency in how Nashville MTA manages the RTA.

VI. FARE POLICY (EXC-D-18-007): CFO Oliphant reported that while there were not many transit agencies across the country that have an official fare policy, the Comptroller felt that was something the RTA needed. Therefore, staff submitted this to the Comptroller for feedback to see if this was the type

of policy they wanted. To date, staff has not had a response but will move forward with the adoption of a fare policy.

Every year, this policy will be addressed in the annual review or budgetary process with the Finance Committee and will ultimately come to the Board as to whether or not a fare increase is needed. This was brought to the Committee to see if there were other things the Committee would like to see or that the Board ultimately would like to see. Staff is seeking input over the next 30 days and will again bring this to the Finance Committee and ultimately the Board for adoption.

- VII. RTA MONTHLY OPERATING STATISTICS (EXC-D-18-008):** Chief Operating Officer India Birdsong reviewed the RTA Monthly Dashboard Report through the month of March 2018 with the Executive Committee. This report was included in the March 2018 Executive Committee book.
- VIII. MUSIC CITY STAR SERVICE CHANGE AND OUTREACH PLAN (EXC-D-009):** Chief Development Officer Julie Navarrete reported that with the waiver received for the Positive Train Control exception, the elimination of one trip on Friday no later than December 31, 2018 was required. This month, they plan to review existing rider needs through a survey instrument. Based on the results, they will make a recommendation at the June board meeting regarding the proposed changes and public outreach for those changes in July. Final recommendations will be brought to the full RTA Board for approval at the August meeting.
- IX. CEO'S REPORT:** Chief Executive Officer Steve Bland reported the following:
- Welcomed new Governor Appointees: Mr. Bland extended his welcome to Darrell James from Dickson County, Jerome Terrell from Cheatham County, and Margo Fosnes from Robertson County as the newest Governor's Appointees for the RTA. RTA is still awaiting appointees for vacancies in Rutherford and Montgomery Counties.
 - Let's Move Nashville referendum: Mr. Bland noted that clearly the voters of Davidson County, by a 2-1 margin, did not feel comfortable moving this program ahead. However, he added staff will continue to move forward with Nashville MTA service improvement plans including the renovation of Music City Central, replacement of 50 buses and AccessRide vans, next generation fare collection system, and more.
 - South Corridor Study: Later that day, RTA would be joining with the Nashville Area Metropolitan Planning Organization (MPO) to formally kick off the South Corridor Study. This will examine alternatives for improvement in an area parallel to the I-65 corridor between Nashville and southern Williamson/northern Maury County.
 - Hamilton Springs Station: They were progressing well after a slow start and a wet spring, and they have the opening on target for August.
 - Donelson Station Transit-Oriented Development (TOD): They continue to work with Metro Nashville and Pennrose Development on a

potential joint development project at Donelson Station. Metro Development and Housing Authority has been advancing this area through the TOD zoning legislation approved by the General Assembly last year.

- Federal Transit Administration (FTA) Region 4 Quarterly Meeting: Staff met this last month with the FTA staff in Atlanta to discuss a variety of projects and other updates.
- RTA Sunset Legislation: The RTA's Sunset Legislation passed through both houses of the General Assembly unanimously. It is sitting on the Governor's desk waiting for signature.
- Mt. Juliet Memorandum of Understanding (MOU) – They are continuing to work with Mt. Juliet on finalizing the language of the MOU relative to the station improvements and the Park & Ride expansion. It is just a matter of tweaking the language, and they hope to bring that back through the Finance Committee in June with hopefully recommended approval for the full Board.
- Music City Central (MCC) Renovations: Renovations are underway and are moving pretty quickly. Renovations on the actual bus terminal will start in earnest in June closing one level at a time.

Davidson County Governor Appointee Ed Cole asked if the fare policy direction they are taking with this policy in response to the Comptroller's Office going to be consistent with the existent Nashville MTA fare policy. Mr. Bland responded that Nashville MTA does not technically have a fare policy, but that if you looked at the tenants in the draft they are the things you would typically look at in a budget process.

- X. CHAIR'S REPORT:** Chair McMillan thanked the members for their participation and support in getting the Sunset Legislation passed by both legislative bodies. She thanked the members for their attendance today at their new temporary location.
- XI. OTHER BUSINESS:** There was no other business to come before the Executive Committee at this time.
- XII. ADJOURNMENT:** Proper motion was made and seconded to adjourn, and the meeting was adjourned at 10:05 a.m.

Attested:

Ed Cole, RTA Secretary &
Davidson County Governor Appointee